



December 3, 2019

Board of Health Minutes

Two Rivers Public Health Department

<u>Present</u>	<u>Absent</u>	
X		Dennis Reiter-Buffalo County Commissioner
X		Sue Hunter – Buffalo County Citizen
X		Dennis Rickertsen – Dawson County Commissioner
X		Nicole Thorell –Dawson County Citizen
	X	Scot Grams – Franklin County Supervisor
	X	Mike Dallmann – Franklin County Citizen
	X	Glen Monter – Gosper County Supervisor
X		Patty Bader – Gosper County Citizen
	X	Cindy Boehler – Harlan County Supervisor
	X	Doris Brandon – Harlan County Citizen
X		Wayne Anderson – Kearney County Supervisor
X		Cody Krull – Kearney County Citizen
X		Barb Malm – Phelps County Commissioner
X		Tana Fye – Phelps County Citizen
X		Dr. Brady Beecham – Physician
	X	Dr. Melissa Drain – Veterinarian
X		Dr. Robert Butz – Dentist
	X	Cecelia Perales – Minority Representative
X		Nicole Buettner – Midlevel Practitioner

Also present: Jeremy Eschliman – Director TRPHD, Glenda Fraber-Assistant Director TRPHD, Susan Puckett – Community Health Nurse TRPHD, Roxanne Denny-Mickey-Dental Coordinator TRPHD, and Jesse Valenti-Finance Manager TRPHD.

CALL MEETING TO ORDER

The Board of Health (BOH) meeting was called to order at 6:01 PM in the Kearney Regional Hospital, 804 22nd Ave, South Trailer #2, Kearney, NE by Hunter. Hunter acknowledged the Nebraska Open Meeting Law was posted in the room with booklets available on the table for board members.

Meeting notices: The meeting notice publication has occurred in a newspaper of record within each county of the district, in addition to an agenda being continually current and available at the main office in Holdrege and on the TRPHD website.

Roll call completed by Fraber, 12 members present.

MATERIAL E-MAILED OUT PRIOR TO THE MEETING & AVAILABLE AT THE MEETING

Agenda 12.3.2019 Updated 12.2.19

BoH Meeting Minutes October 1, 2019

Policy #TBA – Organizational and Program Complaints (NEW)

Policy #109.2 – Open Meeting Act and Access to Public Records

September 2019 Newsletter

October 2019 Newsletter

August 2019 BOH Financials

October 2019 BOH Financials

Infrastructure Committee Meeting minutes 11.25.19

Finance Committee Meeting minutes 11.18.19

Executive Committee Meeting minutes 10.29.19

Ethics Committee Meeting minutes 10.17.19

Lifesmiles-The Need*The Why

Lifesmiles program infographic | data sheet

Nebraska Community Foundation grant agreement

Draft organization bylaws revisions 12.2.19

2018 – 2021 Operational strategies update

Director's report November 2019

TRPHD clinic services provided fall 2019

TRPHD health insurance enrollment plans for 2020

Example of Letter of support to Heartland Health Center

APPROVAL OF AGENDA. Motion made by Anderson, second by Krull to approve the agenda
Roll call vote, 12 ayes, **motion carried.**

APPROVAL OF MINUTES FROM October 1, 2019 MEETING. Motion made by Fye, second by Malm to approve minutes from October 1, 2019 meeting. Roll call vote, 9 ayes, (3 abstain, Thorell, Krull, Beecham), **motion carried.**

Eschliman introduced new board member, Nicole Thorell- Dawson County Public Citizen.
Eschliman introduced new TRPHD staff, Glenda Fraber, Assistant Director.

Eschliman introduced and thanked Bill Calhoun, CEO Kearney Regional Medical Center, for use of facilities and continued partnership. Calhoun discussed KRMCC's regional network, patient base, and plans for continued growth.

BOARD EDUCATION

Nebraska Community Foundation- Make the Ask Training, presented by Kristine Gale, and Denise Garey

The children's dental program under TRPHD is needing additional funding in order to serve underserved individuals in our public health district. Gale and Garey presented some tools and ways for the board to ask donors for funding if that is the direction the board should choose to go. There was emphasis on the importance of relationship building with both the board and the donors and that the Foundation is partnering with TRPHD for a five year period, emphasized the need to continue to build the relationship with donors over the next five years.

Denny Mickey also spoke about conducting the dental clinics and the number of individuals the dental program has served and also how many more are still in need.

Gale and Garey asked board members to consider homework of brainstorming five individuals that could be approached for funding with an overall goal of 30 names to contact as a starting point. The Homework was to write those names down and email them to Denny-Mickey.

Board discussion ensued regarding the feasibility of board members soliciting funds, change in board member roles, and potential to reach out to local foundations or other fund raising activities such as give where you live.

Suggestion to let individual board members interested in fundraising to do it, but not require it of all board members.

DIRECTOR'S REPORT

Eschliman was selected by peers to represent at NACO fall legislative session in McCook on 10.10.19 regarding need for increased LHD funding and long term fiscal sustainability of the Nebraska HealthCare Cash Fund.

Eschliman attended the Nebraska Community Foundation Annual Training event on Thursday, Nov. 14 in York.

Mulligan and Samuelson were active in planning and facilitation of several exercises over the last several months. Harlan County exercise completed in November, Phelps County exercise planned for December.

Puckett reported on the influenza immunization program as well as the current status of the prevalence of influenza in the country. In previous six weeks, 2/3 of the vaccine acquired had been administered. Vast majority of partner schools have requested repeat services for next year. Discussion ensued regarding current district coverage and gaps-including areas of potential improvement.

Puckett advised she has vaccines available at board meeting tonight for any board members needing vaccination to protect against influenza.

Discussion of future scope of immunization program. Several board members suggested dedicating future board discussion regarding overall immunization program goals and scope. Eschliman stated future board discussion was intended upon end of vaccination season and data collection.

Discussion of current dental program financial partners:

- Counties: Gosper County
- Health Systems: Lexington Regional Health Center
- Cozad Rotary
- Several Kearney Public School PTOs
- Donations from individuals

Eschliman referenced Strategic plan operational strategies 2019-2021 – update

Eschliman briefly discussed the Ethics committee meeting in October regarding the flu vaccine and the consent form.

Finance Committee discussed vaccine fees and it was decided to let TRPHD staff establish those fees.

OLD BUSINESS

- a. None noted

NEW BUSINESS

RATIFY EXECUTIVE COMMITTEE ACTIONS (MEETING ON 10-29-19):

- **Approved Glenda Fraber, Assistant Director, as signatory for financial institutions**
- **Approved lease extension on Kearney office: 3715 29th Ave., Kearney, NE for 6 months.**

Motion by Beecham second by Rickertsen to ratify executive committee approval for Glenda Fraber, Assistant Director, as signatory for financial institutions. Roll call vote, 12 ayes, motion carried.

Motion by Fye second by Reiter to ratify executive committee approval of lease extension on Kearney office: 3715 29th Ave., Kearney, NE for 6 months. Roll call vote, 12 ayes, motion carried

RECOMMENDATION TO APPROVE SEPTEMBER AND OCTOBER 2019 FINANCIAL REPORT

Valenti discussed September and October 2019 Financial Reports

Motion by Fye, second by Beecham to approve September and October 2019 Financial Report. Roll call vote, 12 ayes, motion carried.

POLICIES RECOMMENDED FOR APPROVAL:

- **Organizational and Program complaints (NEW)**
- **Open meetings act and access to public records (REVISED)**

Fye provided brief review of policies presented for approval and discussed policy committee's recommendations.

Motion by Rickertsen, second by Bader to approve policies: Organizational and Program complaints (# to be assigned) and Policy #109.2 Open meetings act and access to public records. Roll call vote 11 ayes, 1 abstain (Beecham), motion carried.

REVIEW OF POTENTIAL CHANGES TO BYLAWS.

Eschliman discussed recommended changes in organizational by-laws to encapsulate approval process of new board members. Eschliman noted no action was intended at this meeting- rather seeking guidance and input with intent to place on next agenda for action.

INFRASTRUCTURE DISCUSSION

Recommendation to BOH to locate main office in Kearney (prefer purchase or lease for main office) with satellites in Holdrege and Lexington (prefer lease or no cost sites for satellite offices).

Eschliman reviewed infrastructure committee's membership and meeting held on November 25, 2019 noting recommendation from committee to locate main office in Kearney with satellites in Holdrege and Lexington was unanimous within the committee. Present committee members Rickertsen and Buettner added individual perspectives from committee.

Motion by Butz, second by Fye to table current discussion. Roll call vote 5 ayes, 6 against, 1 abstains (Thorell), motion failed.

Motion by Beecham, second by Rickertsen to locate main office in Kearney. Discussion. Roll call vote 5 ayes, 4 against, 3 abstains (Reiter, Thorell, Beecham).

Discussion on ability of individual making motion to abstain. Eschliman requested research by Fye on correct parliamentary procedure with results forwarded to the board. Additional discussion on leaving selection of satellites to director. Eschliman discussed plan of Finance committee forwarding recommendations for potential locations for main office.

EMPLOYEES BENEFITS RENEWAL DISCUSSION

Eschliman discussed recent notification of significant health insurance premiums increase during renewal with current company. Valenti discussed TRPHD health insurance enrollment plans for 2020 comparing current provider and competitor.

Motion by Fye, second by Beecham to delegate decision on employee benefits renewal to executive committee after appropriate additional information was received. Roll call vote 11 ayes, 1 abstain (Krull), motion carried.

LETTER OF SUPPORT FOR HEARTLAND HEALTH CENTER'S EXPANSION IN TO RAVENNA, NEBRASKA

Eschliman discussed recent contact with City of Ravenna mayor, Peg Dethlefs, and referenced example of letter of support. Eschliman discussed City of Ravenna selected Heartland Health Center as provider based on interviews with several providers (most APRNs) due to perception of sustainable funding.

Discussion regarding rural disparities and open competition concerns.

Motion by Bader, second by Beecham to sign letter of support for Heartland Health Center-focusing on supporting additional providers in rural areas. Roll call vote 12 ayes, motion carried.

PUBLIC COMMENT

Puckett thanked the board for their time serving on our board.

NEXT BOARD MEETING:

Date and location discussed for next board meeting on February 4, 2020 in Lexington, at Lexington Regional Health Center (pending facility availability).

NEXT BOARD MEETING: FEBRUARY 4, 2020 AT LEXINGTON REGIONAL HEALTH CENTER, LEXINGTON, NE.

ADJOURNMENT

Motion to adjourn by Buettner, second by Krull. Adjournment by consensus.

The Two Rivers Public Health Department Board of Health meeting was called to adjourn at 9:10 PM by Hunter.

Respectfully submitted,



Robert Butz, DDS
Secretary (GF/JE)