



May 14, 2019

Board of Health Minutes

Two Rivers Public Health Department

<u>Present</u>	<u>Absent</u>	
	X	Dennis Reiter – Buffalo County Commissioner
X		Sue Hunter – Buffalo County Citizen
	X	Dennis Rickertsen – Dawson County Commissioner
X		Mallory Dean – Dawson County Citizen
	X	Scot Grams – Franklin County Supervisor
	X	Mike Dallmann – Franklin County Citizen
	X	Glen Monter – Gosper County Supervisor
X		Patty Bader – Gosper County Citizen
	X	Cindy Boehler – Harlan County Supervisor
	X	Doris Brandon – Harlan County Citizen
X		Wayne Anderson – Kearney County Supervisor
	X	Cody Krull – Kearney County Citizen
X		Barb Malm – Phelps County Commissioner
X		Tana Fye – Phelps County Citizen
	X	Dr. Brady Beecham – Physician
	X	Dr. Melissa Drain – Veterinarian
	X	Dr. Robert Butz – Dentist
	X	Open – Minority Representative
X		Nicole Buettner – Midlevel Practitioner

Also present: Jeremy Eschliman – Director TRPHD, Laura Steele – Assistant Director TRPHD, Maria Barocio – Community Health Worker TRPHD, Katie Mulligan – Emergency Response Coordinator TRPHD, and Susan Puckett – Community Health Nurse TRPHD, Pat Lopez, Raheem Sanders, and Cecilia Perales-Garcia (Potential Minority Health Representative).

The Board of Health (BOH) meeting was called to order at 6:06 PM in the TRPHD Kearney Office, 3715 29TH Ave Suite 2A, Kearney, NE by Hunter. Hunter stated the Nebraska Open Meeting Law was posted. Roll call completed by Eschliman, 7 present.

Public Comment.

Board comment – None.

Employee comment – None.

Acknowledgements

Eschliman reported on several board members that would be unable to attend due to current farm planting season in addition Glen Monter is continuing to recover.

Approval of Agenda. Motion made by Fye to approve the agenda, second by Bader. Roll call vote, 7 ayes, motion carried.

Approval of Minutes from April 2, 2019 meeting. Motion made by Anderson, second by Malm to approve minutes from April 2, 2019 meeting. Roll call vote, 3 ayes, (4 abstain Bader, Fye, Dean, Buettner), motion carried.

Board Education

Pat Lopez – Accreditation Mock Site Visit

Katherine Mulligan introduced Pat Lopez, an experienced public health advocate and accreditation site visitor, who has provided support to TRPHD in the Accreditation process. Katherine Mulligan presented on TRPHD's efforts to become an accredited health department. She introduced the upcoming Accreditation site visit occurring on June 5th and 6th. The upcoming site visit is an opportunity for accreditation evaluators to work with TRPHD, board members, and community partners to identify areas of strength and improvement.

Pat Lopez then provided a background about her work with boards of health across the US in preparation for an accreditation site visit. Pat facilitated a discussion with the board of health to help prepare them for the accreditation site visit. The following questions were asked:

- 1) How does the health department interact with the board? How are responsibilities communicated to the board? How would you describe governing locally as a part of the public health system?
- 2) As a board, can you describe your authority?
- 3) What is the relationship of the board with the health department?
- 4) What is the decision-making process?
- 5) How do you obtain community input as a board?
- 6) How are you involved in the CHA and CHIP?
- 7) What was the board's role in the development of the Strategic Plan?
- 8) How are board members orientated?
- 9) How do you make decisions about new laws or policies?
- 10) What are the greatest strengths?
- 11) What are opportunities for improvement?

Director's Report

Accreditation Update

Eschliman updated the board on requirements for the accreditation site visit on June 6th starting at 8:00 AM. Eschliman discussed options for board representation at the site visit governance meeting (whole board v. selected representatives) and discussed advantages and disadvantages. Board consensus established that four board member representatives would represent at the site visit with the following individuals to be contacted by Eschliman to confirm: Butz, Fye, Hunter, and Krull.

Current Programming Review

Steele introduced programmatic updates, and shared highlights from the Monthly Newsletter. During the month of April, Susan Puckett (Community Health Nurse) noticed an increase in Hepatitis C cases, in addition to increased cases of Campylobacter. Cases in Campylobacter were linked to calving and cattle operations, but were not linked back to a single site.

TRPHD employees continued work to successfully close out the Countering Violent Extremism grant, which will end on June 30th. Two threat assessment teams have been formed in Kearney and Lexington, Nebraska. TRPHD is currently issuing surveys to see if barriers to reporting violence have been addressed.

Progress was also made in convening community partners to plan for Project Connect. Mulligan is leading the effort to host a one day event aimed at providing services for homeless and near homeless individuals in Buffalo County. The event is planned to be held in 2020.

Legislative Review

i. **LB 130 Radon Resistant New Construction**

Eschliman introduced updates on LB 130. Minimum standards for new construction have been set.

ii. **LB 304 Exempt Certain Food Establishments (Cottage Food)**

Eschliman explained that unlicensed establishments would be able to sell food to the public without meeting certain health requirements. This would potentially lead to more food borne diseases. Eschliman explained several additions were introduced through advocacy of local public health departments to minimize food borne disease such as additional training requirements, private well tests, etc.

iii. **LB 149 Change in Provisions Relating to Vapor Products**

Eschliman explained that age restrictions on vaping have been moved down from 21 to 19 Years of age.

iv. **LB 397 Change in Provisions Related to Tobacco Products**

Eschliman explained that this could potentially increase a cigarette tax up to \$1.00, however the bill was bracketed until June 6th, effectively killing the bill for this session.

Strategic Plan Operational Strategies 2019-2021

Steele provided an update on the Operational Strategies 2019-2021. Of note, she introduced the performance management system, and how performance standards are being set for different programmatic areas, including disease investigations. A performance management system will provided analytical feedback of how TRPHD performs across all programs.

TRPHD is working to provide an avenue for board members to participate in programs. Board members will be encouraged to identify areas of interest in TRPHDs programs, and serving as advocates for those programs.

TRPHD will continue to conduct a 'road show' as a way to connect with all county boards, cities, and hospital systems. The road show provides a platform for TRPHD to introduce our programs, and also scout for additional funding support.

PCE Sampling Map and Data Summary

Eschliman presented on the environmental contamination underneath the Holdrege office. The Nebraska Department of Environmental Quality and United States Environmental Protection Agency (EPA) discovered high levels in PCE underneath the TRPHD office. PCE is a carcinogen, and is typically used in dry cleaning. The building is sitting on a hot zone of PCE, and may be declared a Superfund Site. Eschliman provided a map and data summary from the PCE testing conducted by the EPA.

Standing Committees

Executive (Butz, Hunter, Monter, Anderson) – None.

Personnel (Butz, Hunter, Monter, Reiter) – None.

Finance (Krull, Monter, Hunter, Dallmann)

Update

Anderson introduced the monthly finances for April 2019. He noted that revenues are currently down compared to the budget forecast for 2019. Eschliman explained that as an accrual based agency, revenues for April would be demonstrated later in the month.

Policy

Update

Eschliman stated the policies were ready for review by the board, but were not provided before the meeting and based on policy committee consensus, they would be represented at the next meeting to allow adequate review

Old Business – None.

New Business

Continuity of Operations Plan (COOP) annual review and approval.

Mulligan provided an updated COOP plan to board members. Education was provided on the role of board members during a disaster. In the event TRPHD management team, Emergency Response Coordinator, and Healthcare Coalition coordinator are made unavailable during a disaster, TRPHD operations are then entrusted to the board.

Recommendation to approve March 2019 financial report. Motion made by Fye, second by Buettner to approve April 2019 financial report. Roll call vote, 7 ayes, motion carried.

Policies recommended for approval. Motion made by Fye to table policies recommended for approval to next meeting, second by Anderson. Roll call vote, 7 ayes, motion carried.

Eschliman discussed the need for additional board input into long term infrastructure.

Recommendation to form new infrastructure Adhoc committee of Doris Brandon, Michael Dallmann, Nicole Buettner, and Dennis Rickertsen. Motion made by Fye to approve formation of infrastructure Adhoc committee for the duration of less than a year, second by Anderson. Roll call vote, 7 ayes, motion carried.

Adjournment

Motion by Fye, second by Anderson to adjourn meeting. Adjournment by consensus.

The Two Rivers Public Health Department Board of Health meeting was called to adjourn at 9:00 PM by Hunter.

Respectfully submitted,



Tana Fye
Adhoc Secretary (LS/JE)