



February 5, 2019

**Board of Health Minutes**

**Two Rivers Public Health Department**

<u>Present</u>	<u>Absent</u>	
X		Dennis Reiter – Buffalo County Commissioner
X		Sue Hunter – Buffalo County Citizen
	X	Dennis Rickertsen – Dawson County Commissioner
	X	Open – Dawson County Citizen
	X	Scot Grams – Franklin County Supervisor
X		Mike Dallmann – Franklin County Citizen
X		Glen Monter – Gosper County Commissioner
X		Patty Bader – Gosper County Citizen
	X	Cindy Boehler – Harlan County Supervisor
	X	Doris Brandon – Harlan County Citizen
X		William Pittner – Kearney County Supervisor
	X	Cody Krull – Kearney County Citizen
X		Barb Malm – Phelps County Commissioner
	X	Tana Fye – Phelps County Citizen
	X	Dr. Brady Beecham – Dawson County Physician
X		Dr. Melissa Drain – Phelps County Veterinarian
X		Dr. Robert Butz – Phelps County Dentist
	X	Open – Minority Representative
	X	Nicole Buettner – Midlevel Health Provider

Also present: Jeremy Eschliman – Director TRPHD, Laura Steele – Assistant Director TRPHD, Roxanne Denny-Mickey TRPHD, Jesse Valenti TRPHD, and Susan Puckett TRPHD.

**The Board of Health (BOH) meeting was called to order at 6:05 PM by Hunter. Hunter stated the Nebraska Open Meeting Law was posted. Roll call completed by Eschliman, 9 present.**

**Public Comment.**

**Board comment** – None.

**Employee Comment** – None.

**Reorganization**

**Nominations and approval of officers.** Board reorganization opened by Jeremy Eschliman. Eschliman stated all current officers, with exception of Treasurer, are willing to serving again in current positions. Eschliman opened the floor to nominations for all

positions. Cody Krull was nominated for Treasurer by Monter, no additional nominations were made. Nominations closed by consensus.

**Motion to approve Cody Krull for Treasurer made by Butz, second by Bader, Cody Krull for Treasurer.** Roll call vote, 9 ayes, **motion carried.**

**Motion to approve all board officers (executive committee per by laws) as listed: Hunter, President; Monter, Vice President; Butz, Secretary; and Krull, Treasurer made by Dallmann, second by Malm.** Roll call vote, 9 ayes, **motion carried.**

#### **Ratification for committees.**

Hunter requested nominations for all other committees. Nominations listed below (\* indicates committee chair):

***Policy Committee:*** Tana Fye\*, Sue Hunter, and Patty Bader.

***Personnel Committee:*** Sue Hunter\*, Robert Butz, Glen Monter, and Dennis Reiter.

***Benefit Review Committee:*** Sue Hunter\*, Tana Fye, and Barb Malm.

***Finance Committee:*** Cody Krull\*, Glen Monter, Sue Hunter, and Mike Dallmann.

**Motion to ratify the committee appointments made by Dallmann, second by Bader.** Roll call vote, 9 ayes, **motion carried.**

#### **Ratification of board members and terms.**

**Motion to ratify current list of board members and terms made by Butz, second by Monter.** Roll call vote, 9 ayes, **motion carried.**

**Approval of Agenda. Motion made by Reiter to approve the agenda, second by Monter.** Roll call vote, 9 ayes, **motion carried.**

**Approval of Minutes from December 2018 meeting. Motion to approve minutes from December 4, 2018 board meeting made by Monter, second by Dallmann.** Roll call vote, 6 ayes, (3 abstain (Bader, Pittner, Malm), **motion carried.**

#### **Director's Report**

Eschliman presented on the upcoming Accreditation site visit. TRPHD has been working to become an accredited health department. The upcoming site visit is an opportunity for the accreditation evaluators to work with TRPHD to discuss strengths and areas for improvement at the health department. The site visit is scheduled for June 5<sup>th</sup> and 6<sup>th</sup>.

Eschliman provided an update on personnel at TRPHD. Cody Samuelson was promoted as the Healthcare Coalition Coordinator. The Emergency Response Coordinator position is currently open. Susan Puckett was introduced as the new community health nurse.

### **Legislative Review**

Eschliman introduced legislative of interest to public health that is currently on the docket at the state legislature. The legislation includes the following:

LB 130 Radon resistant new construction requirements

LB 140 Indoor tanning restrictions for those under 18 years of age.

LB 312 Reducing restrictions on public health dental hygienists

LB 480 50k to LHD for prevention-worksite wellness

LB 710 increase tobacco tax by \$1.50 to \$2.14, funding myriad of prevention programs

### **Disease trends**

Steele presented on the current trends of influenza within the TRPHD jurisdiction. Schools and long-term care clinics have seen increased cases of influenza. TRPHD has been advising schools that are experiencing increased school absenteeism.

### **Programming Review**

Steele discussed programmatic activity occurring in January. Cody Samuelson helped to facilitate a community-wide active shooter drill in Kearney on January 24<sup>th</sup>. This was a great opportunity to test community response to a mass casualty event.

TRPHD has been working with the Lexington community to implement a Community Safety Response Team. The intention of the team is to provide strategic interventions to individuals who are considering violence.

### **Open Positions on board**

Eschliman informed the Board on the status of the current open positions. This included the Minority Health Representative and Dawson County Citizen position. Advertisements in local papers and social media are occurring.

### **Standing Committees**

**Executive (Butz, Hunter, Monter, Anderson) – None.**

**Finance (Monter, Anderson, Hunter, Krull)**

**Recommendation to approve November and December 2018 financial report as presented. Motion made by Monter, second by Dallmann.** Roll call vote, 7 ayes, (2 abstain Malm, Pittner), **motion carried.**

**Recommendation to approve audit (Fiscal Year July 1, 2017 – June 30, 2018) as presented. Motion made by Monter, second by Reiter.** Roll call vote, 7 ayes, (2 abstains Malm, Pittner), **motion carried.**

**Recommendation to approve signatories for financial institutions. Motion to approve the new list of signatories as: Tana Fye, Cody Krull, Glen Monter, Robert Butz, Laura Steele, and Jeremy Eschliman in addition to repeal of any previous signatories, made by Bader, second by Monter. Roll call vote, 9 ayes, motion carried.**

## **Personnel**

### **Update**

#### **Director's evaluation March 2017, 2019**

Hunter reviewed the previous director's evaluation form and the process for the Director's evaluation. Consensus to continue using current form and submit director evaluations to Sue Hunter.

## **Policy**

**Update** – None.

## **Adhoc**

**Benefit Review** – None.

**Infrastructure** – None.

## **Old Business**

#### **Approval of Strategic plan 2.0 Operational Strategies 2019-2021**

Eschliman presented the Operational Strategies, population trends, and data report. The Operational Strategy details a timeline around each goal for the health department until 2021. **Motion made by Dallmann to approve the Operational Strategies 2019-2021, second by Malm. Roll call vote, all ayes, motion carried.**

## **Adjournment by consensus.**

The Two Rivers Public Health Department Board of Health meeting was called to adjourn at 8:00 PM by Hunter.

Respectfully submitted,



Dr Robert Butz

(Adhoc Secretary) (LS/JE)