



August 6, 2019

Board of Health Minutes

Two Rivers Public Health Department

<u>Present</u>	<u>Absent</u>	
X		Dennis Reiter – Buffalo County Commissioner
X		Sue Hunter – Buffalo County Citizen
	X	Dennis Rickertsen – Dawson County Commissioner
X		Mallory Dean – Dawson County Citizen
	X	Scot Grams – Franklin County Supervisor
	X	Mike Dallmann – Franklin County Citizen
	X	Glen Monter – Gosper County Supervisor
X		Patty Bader – Gosper County Citizen
	X	Cindy Boehler – Harlan County Supervisor
	X	Doris Brandon – Harlan County Citizen
X		Wayne Anderson – Kearney County Supervisor
X		Cody Krull – Kearney County Citizen
X		Barb Malm – Phelps County Commissioner
X		Tana Fye – Phelps County Citizen
X		Dr. Brady Beecham – Physician
	X	Dr. Melissa Drain – Veterinarian
X		Dr. Robert Butz – Dentist
	X	Open – Minority Representative
	X	Nicole Buettner – Midlevel Practitioner

Also present: Jeremy Eschliman – Director TRPHD, Katie Mulligan – Emergency Response Coordinator TRPHD, and Susan Puckett – Community Health Nurse TRPHD.

The Board of Health (BOH) meeting was called to order at 6:01 PM in the Lexington Regional Health Center, Boardroom, 1201 N. Erie St, Boardroom, Lexington, NE by Hunter. Hunter stated the Nebraska Open Meeting Law was posted. Roll call completed by Eschliman, 10 present. (10 members present)

Approval of Agenda. Motion made by Beecham to approve the agenda, second by Fye. Roll call vote, 10 ayes, **motion carried.**

Approval of Minutes from May 14, 2019 meeting. Motion made Beecham, second by Malm to approve minutes from May 14, 2019 meeting. Roll call vote, 7 ayes, (3 abstain Reiter, Bader, Beecham), **motion carried.**

Eschliman introduced Leslie Marsh, Lexington Regional Health Center CEO and thanked her for the continued partnership and the generous use of the facility for the meeting.

Board Education

Katherine Mulligan, Emergency Response Coordinator | Health Educator

2019 Flooding (March through July)

Katherine Mulligan presented on emergency preparedness and response activities related to area flooding occurring in March 2019 in addition to area flooding occurring in July 2019. March flooding was atypical due to the rapid transition from snow to rain in addition to the frozen soil. July 2019 flooding impacted the majority of the TRPHD district with all counties experiencing varying levels of infrastructure damage and personal property damage. Communities with significant impact included: Lexington, Odessa, Kearney, and Gibbon. Mulligan discussed shelters that were set up in Lexington and Kearney in addition to the Multi-Agency Response Coordination centers that were stood up to assist in providing resources. Over 600 applications were completed during the MARCS. Mulligan also noted Phelps County was in the process of standing a MARC up. Mulligan discussed the tabletop exercise facilitated by TRPHD in May 2018 focusing on Kearney area flooding that led to community improvement efforts in preparedness and response including the use of pay loaders and airboats in evacuation of individuals in the Kearney area.

Director's Report

Current Programming Review

Susan Puckett discussed the deployment of the immunization program including equipment and supply purchases, credentialing, and estimated delivery dates of vaccine. Puckett additionally discussed the potential use of nursing students through partnerships with local academic institutions. At this time Kearney Public Schools and Minden Public Schools are partners in providing immunizations to students and staff for fall 2019 with additional schools serviced as possible. Beecham discussed the importance of providing the right vaccine formulation to right population as an important objective in addition to the need to ensure proper segregation of Vaccine for Children (VFC) stocks. Eschliman discussed the intended program scope is to provide increased access (Community Health Improvement Plan priority) for vaccination to reduce preventable diseases by continuing to develop staff and program capacity to provide full vaccination services. Additional board discuss revolved around liability insurance, and prioritization of vaccinations in a pandemic or shortage situation.

Eschliman discussed the successfully implementation of community threat assessment teams working on violence prevention in the Kearney and Lexington areas as part of the Countering Violent Extremism grant, with funding ending in July 2019.

Strategic Plan Operational Strategies 2019-2021

Eschliman provided an update on the Operational Strategies 2019-2021.

Standing Committees

Executive (Butz, Hunter, Monter, Anderson)

Hunter discussed the action the Executive committee unanimously took on July 2, 2019 to approve the immunization program and proposed deficit based budget and remove Laura Steele from approved financial signatory by July 19, 2019

Motion by Fye to ratify both actions taken by the executive committee on July 2, 2019, second by Bader. Roll call vote, 10 ayes, motion carried.

Personnel (Butz, Hunter, Monter, Reiter) – None.

Finance (Krull, Monter, Hunter, Dallmann)

Krull the finance committee meetings over the last several months (6.28.19, 7.22.19) with topics discussed of fleet vehicle analysis, immunization program, fiscal year closeout, and 2019-2020 budget.

Policy

Fye discussed the policies presented to the board for approval as follows:

Absence of Director, Audit, Cell phones, Credit card usage, Department owned vehicles use, Disposition of property, Employee wellness, Family and medical leave act, Flex time, Inclement weather, Record retention, and Travel. Civil leave policy was noted as not recommended for approval due to need for additional research and rework.

Old Business

- 1. Policies recommended for approval: Absence of director, Audit, Cell phones, Credit card usage, Department owned vehicles use, Disposition of property, Employee wellness, Family and Medical Leave Act, Flex time, Inclement weather, Record retention, and Travel.**

Motion by Anderson to approve the policies as presented including Absence of director, Audit, Cell phones, Credit card usage, Department owned vehicles, Disposition of property, Employee wellness, Family and Medical Leave, Flex time, Inclement weather, Record retention, and Travel; excluding the civil leave policy, second by Krull. Roll call vote, 10 ayes, motion carried.

New Business

1. Closed Session RE: Legal advice regarding potential litigation

Motion by Beecham to enter closed session RE: Legal advice regarding potential litigation to protect the public interest, second by Dean. Roll call vote, 10 ayes, motion carried. Time entered closed session 7:40 PM.

Motion by Bader to exit closed session, second by Krull. Roll call vote, 9 ayes, 1 abstaining (Fye) motion carried. Time exited closed session 8:00 PM.

2. Recommendation to approve Cecilia Perales-Garcia for Minority Health Representative on Board of Health.

Motion by Butz to approve Cecilia Perales-Garcia for Minority Health Representative on Board on Health, second by Malm. Roll call vote, 9 ayes, 1 abstaining (Anderson) motion carried.

3. Recommendation to approve April, May, and June 2019 financial reports

Motion by Fye to approve April, May, and June 2019 financial reports, second by Bader. Roll call vote, 10 ayes, motion carried.

4. Public Hearing for 2019-2020 budget

Motion by Fye to enter public hearing for 2019-2020 budget, second by Beecham. Roll call vote, 10 ayes, motion carried. Time entered hearing noted at 8:07 PM.

Motion by Fye to exit public hearing for 2019-2020 budget, second by Anderson. Roll call vote, 10 ayes, motion carried. Time exiting hearing noted at 8:20 PM.

Motion by Krull to approve proposed 2019-2020 budget including the modification to the potential grant line items (balancing revenue and expenses) to revise to \$100,000, seconded by Fye. Roll call vote, 10 ayes, motion carried.

5. Public comment

Dr. Amy Nebesniak provided comments to board

6. Adjournment

Motion by Butz to adjourn meeting, second by Krull. Roll call vote, 10 ayes, motion carried.

The Two Rivers Public Health Department Board of Health meeting was called to adjourn at 9:02 PM by Hunter.

Respectfully submitted,

A handwritten signature in blue ink that reads "Robert Butz". The signature is written in a cursive style with a large, stylized initial "R".

Robert Butz, DDS, Secretary (JE)