



December 4, 2018

Board of Health Minutes

Two Rivers Public Health Department

<u>Present</u>	<u>Absent</u>	
X		Dennis Reiter – Buffalo County Supervisor
X		Sue Hunter – Buffalo County Citizen
	X	Dennis Rickertsen – Dawson County Supervisor
	X	Open – Dawson County Citizen
X		Steve Hogeland – Franklin County Supervisor
X		Mike Dallmann – Franklin County Citizen
X		Glen Monter – Gosper County Commissioner
	X	Patty Bader – Gosper County Citizen
	X	Open – Harlan County Supervisor
X		Doris Brandon – Harlan County Citizen
X		Wayne Anderson – Kearney County Supervisor
	X	Cody Krull – Kearney County Citizen
	X	Shelly Brenn – Phelps County Supervisor
X		Tana Fye – Phelps County Citizen
	X	Dr. Brady Beecham – Dawson County Physician
X		Dr. Melissa Drain – Phelps County Veterinarian
X		Dr. Robert Butz – Phelps County Dentist
	X	Open – Minority Representative
X		Nicole Buettner – Midlevel Health Provider

Also present: Jeremy Eschliman – Director TRPHD, Laura Steele – Assistant Director TRPHD, Roxanne Denny-Mickey TRPHD, and Cody Samuelson TRPHD.

The Board of Health (BOH) meeting was called to order at 6:00 PM by Hunter. Hunter stated the Nebraska Open Meeting Law was posted. Roll call completed by Steele, 11 present.

Approval of Agenda. Motion made by Hogeland to approve the agenda, second by Butz. Roll call vote, 11 ayes, motion carried.

Public Comment.

Board comment – None.

Employee Comment – None.

Approval of Minutes from September 4, 2018 meeting. Motion made by Hogeland to approve board minutes from September 4, 2018 meeting, second by Brandon. Roll call vote, 11 ayes, motion carried.

Board of Health Education. Cody Samuelson – Emergency Preparedness and Response

Cody Samuelson presented on preparedness activities at the health department. This is the busiest time of the year for community-wide disaster drills. For example, a tornado drill was held in September in Holdrege. More than one hundred participated in the exercise.

Currently, Cody is also helping to design the community-wide active shooter exercise in Kearney. The full scale exercise will be held in January, and has seen the hospitals, police, and event center as participants.

In addition, Cody explained that preparedness assistance in disaster planning is available for any community in the TRPHD jurisdiction. There was a general discussion regarding reaching out to Franklin County for potential assistance with drills.

Director's Report

Eschliman presented on the TRIMRS fiscal agent status changed. This occurred in the August time frame, and was done to help streamline the program. With this change, a new position was created, the Healthcare Coalition Coordinator.

Eschliman presented on the dental program 'roadshow' to enlist support from the communities that we serve, and to seek more funding opportunities to encourage program sustainability. The dental program has met with Phelps Memorial and the Scott Foundation for potential grant opportunities.

Steele presented on the Annual Report. The Strategic Plan reinforced the need for more marketing of programs, and the Annual Report is being designed internally to help ensure we advertise/advocate the programs at the health department.

Eschliman informed the board of open positions. These include the Healthcare Coalition Coordinator and Community Health Nurse. Open Board of Health positions include the Minority Health Representative, Dawson County Supervisor, and Harlan County Supervisor.

Eschliman informed that he will be undergoing surgery on December 7th, and will be out until December 14th.

Standing Committees

Executive (Butz, Hunter, Monter, Anderson) – None.

Finance (Monter, Anderson, Hunter, Krull)

Recommendation to approve July, August, September, and October 2018 financial report.

Anderson presented the monthly financials for July, August, September, and October. He explained that revenue was down, but that invoices from this time period were still being processed. He explained that some expenses were high, such as contract services and information technology, but that cash on hand was on track. **Motion made by Monter to approve the July, August, September, and October 2018 financial report as presented, second by Hogeland.** Roll call vote, 11 ayes, **motion carried.**

Recommendation to select Bruning State Bank. Anderson presented on the banking analysis. Banks were contacted to provide a competitive analysis on banking services such as interest rates, services fees, credit cards, and electronic services. Bruning State Bank was recommended based on several advantages in comparison to other banks.

Motion made by Hogeland to select Bruning State Bank for financial services, second by Buettner. Roll call vote, 11 ayes, **motion carried.**

Recommendation to approve 2019 employee benefits.

Anderson presented the 2019 employee benefits recommendations. Anderson explained that there were 10 total employees, about half utilize health insurance. The dental (TRPHD pays 90% of premium for employee only, 75% all other coverages) and vision insurance (100% at employee cost) premiums and coverage are similar to last year (premiums slightly up). United Health Care (health insurance) premiums have increased. Discussion that during the last benefit review, benefits were adjusted up to move TRPHD towards a more competitive employer position. **Motion made by Fye to approve 2019 employee benefits, second by Dallmann.** Roll call vote, 10 ayes, (1 nay-Monter), **motion carried.**

Recommendation to approve 2018-2019 salary ranges. Eschliman explained that the salary ranges were intended to help ensure that TRPHD is competitive with the current job market and provided guidance for hiring and annual reviews. All salary ranges remain unchanged with exception to the creation of the Healthcare Coalition Coordinator position salary range. **Motion made by Monter, second by Fye.** Roll call vote, 11 ayes, **motion carried.**

Personnel (Butz, Cruise, Hunter, Monter) – None.

Policy

General discussion on a process to formulate policy statements from the board.

Eschliman presented on the recommendation for a new committee to review legislative activity rather than utilize the policy committee for this purpose. Current policy committee members were opposed to taking on additional legislative review responsibilities. Discussion ensued in regards to the board taking positions on certain issues of current legislation. Eschliman explained that a board position statement would enable the health department to more directly inform legislation and represent the TRPHD constituents.

Board consensus indicated Eschliman should continue to monitor legislative activities and inform the board, whereas the Executive Committee could be exercised to take a vote between meetings. This would include a letter of support for certain policy positions.

Adhoc – None.

Old Business – None.

New Business

Public Health Dental Hygienist Reauthorization.

Roxanne Denny-Mickey presented on the Public Health Dental Hygienists reauthorization in the unicameral. Denny-Mickey explained that this is a 5 year review of the legislation. Denny-Mickey requested the board's support of the Public Health Dental Hygienists' services in increasing access to care in the TRPHD jurisdiction in that many people experience barriers preventing visits to a dentist. Denny-Mickey additionally discussed the hardships for dental practitioners in accepting Medicaid recipients. The dental screenings provided by the Dental Program help people with preventative screenings, and also serve as a referral network to a dental home.

Discussion revolved around the current unicameral process being a mandatory review and not new legislation.

Motion made by Butz to make recommendation, to support, as a Board of Health, the Public Health Dental Hygienist (PHDH), and it is acknowledged that the PHDH model is used to a great extent, having a positive effect on the population and that there is a need for more PHDHs, second by Reiter. Roll call vote, 11 ayes, motion carried.

Closed session (RE: Personnel discussion)

Motion made by Fye to enter closed session for personnel discussion, including Director and Assistant Director, second by Buettner. Roll call vote, 11 ayes, **motion carried.** Closed session began at 7:39 PM

Motion made by Monter to exit closed session regarding personnel discussion, second by Hogeland. Roll call vote, 11 ayes, **motion carried.** Closed session exited at 7:45 PM

Strategic plan version 2.0

Operational strategy discussion

Steele presented on the population changes in the TRPHD jurisdiction. A general trend can be observed of population growth occurring along the I-80 corridor. Eschliman presented on the operational strategy with the intent for the board to review and provide feedback on the strategies as it would be placed on the next board meeting for approval. Eschliman mentioned increasing presence, accessibility, and program offerings to match community needs.

Approval of 2019 meeting schedule.

Motion made by Fye to approve 2019 meeting schedule as presented, second by Reiter. Roll call vote, 11 ayes, **motion carried.**

Next scheduled meeting

Next scheduled board of health meeting is to be held on February 5, 2019 beginning at 6:00 PM at the Johnson building basement conference room in Holdrege.

Adjournment by board consensus.

The Two Rivers Public Health Department Board of Health meeting was called to adjourn at 8:30 PM by Hunter.

Respectfully submitted,



Dr. Robert Butz

Secretary, (LS/JE)