



Tri-Cities Medical Response System
Strengthening Emergency Response through Collaboration

Tri-Cities Medical Response System
Steering Committee Minutes
October 19, 2018

Start Time – 1015

I. Roll Call: Completed by Diane Littrell

a. Present:

- i. Adams Co. EMA
- ii. Brodstone Memorial Hospital- Diane Littrell
- iii. Buffalo County EMA
- iv. Callaway District Hospital
- v. Central District Health Department
- vi. Cozad Community Hospital
- vii. Dawson County EMA
- viii. CHI Health Good Sam.
- ix. Jennie M. Melham Memorial
- x. Kearney County Health Services
- xi. Kearney Regional Health Center
- xii. Mary Lanning Memorial
- xiii. Phelps Memorial Health Center
- xiv. CHI Health St. Francis
- xv. South Heartland District Health Department
- xvi. Two Rivers Health Department
- xvii. Valley County Hospital
- xviii. Webster County Hospital
- xix. TRIMRS Coordinator

II. What's on Top?

- a. Elain from Broken Bow commented that their full scale exercise was completed Saturday, October 13

III. Minutes from August 17, 2018 reviewed by committee

- a. Motion – Dale, Second – Allison, Discussion – None

IV. Financial Report – presented by Jeremy Eschliman

- a. Some possible changes may be seen in the finances for contracts
- b. Subaward not yet received
- c. We do have a budget but not a signed contract by the state
- d. Two Rivers is covering all expense until receipt of state funds
- e. Darrin Lewis questioned about the signed contract between the MRC and TRIMRS
 - i. No signatures yet
 - ii. The contract will have minor changes but mostly the same as previous year
 - iii. Dustin is sending it out to be reviewed
- f. Andrew questioned on the financials in regards to indirect costs
 - i. Budget template may be slightly different with line items but has been approved by the state per Jeremy Eschliman



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- g. Dustin will send out more financial information
- h. Darrin Lewis had questions on the budget about what comes out of each line item
- i. Jim Morgan questioned about Ebola funds. Without a signed Ebola plan, no funds will be released
- j. Motion to table financial report to the next meeting until state has given final approval and signed the document
- k. Seconded by Allison

V. Old Business

- a. CNMRC update by Darrin Lewis
 - i. In person meetings have been postponed recently
 - ii. They have participated in a few volunteer activities
 - iii. Annual end of year meeting will be held in November in Grand Island
 - iv. Ron is spending more time in Hastings due to his new position
 - v. MRC has a signed contract with Ron
 - vi. MRC is running short on money and hoping to sign a contract with TRIMRS soon
 - vii. States MRC is 3 quarters behind on quarterly reports
 - viii. Leeta requested information on how to sign up volunteers for the MRC
- b. HVA Surveys; 7 have been received
- c. Sentinel Indicator surveys, 9 have been received
 - i. Please get them to Dustin ASAP
- d. TRIMRS MOU – 10 signed, waiting on 9 more
 - i. Dustin will send out a spreadsheet indicating who has turned in these documents and who needs to turn them in
- e. Jim Morgan has a meeting with the state next week to set up the HVA
- f. Med 4 testing changed to 8 pm and 8 am
 - i. Dale states they have had good results with the changes at St. Francis
 - ii. Mary Lanning agreed
 - iii. Gothenburg had issues with their Med 4 and it is now fixed but will need to check with staff
 - iv. Valley County's antenna is broke due to a storm – quote was \$25,000 to fix and they would like to fix it
 - 1. Dustin will collaborate with Darrin in connection with Valley County on cost issues
 - v. Final policy changes on the Med 4 testing will be sent out soon
 - vi. Jeremy had a few questions on the Satellite phone
- g. State Exercise – possibly in March
 - i. Volunteer hospitals to participate needed, please let Dustin know
 - ii. Will be a 90 minute exercise
 - iii. Asking TRIMRS members to please participate
- h. Annual Exercise and Workshop – proposed ideas
 - i. State pan flu exercise
 - ii. NIMS training (300, 400)
 - iii. PIO training
- i. Social Vulnerability index discussion is tabled until the next meeting
- j. Dustin will be reporting on TRIMRS supplies and will be going back into archives to find receipts
- k. If anyone has a planned exercise, let Dustin know – he is willing to help
 - i. Dale at St. Francis is setting up a drill
- l. Hospital visits will be coming up very soon – please have infection control and / or an administrator involved in those meetings



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- m. Trailers have been moved
 - i. One went to Cozad
 - ii. One went to Grand Island
 - iii. One that was in Hastings went to Dawson County
 - iv. One that was in Dawson County went to Kearney
 - v. Working on a contract
 - vi. Looking for a new home for the other Kearney trailer

VI. New Business

- a. Brian asked when the POD protocol had last been updated, activated, and trained
- b. Inventory will be done by Allison and Dustin soon
- c. Darrin will send out an e-mail on Functional Needs
- d. Discussion on December meeting date – Majority stated the 14th of December

Adjourned at 11:06

******More detailed minutes on specifics items are available upon request to Dustin******