



April 7, 2020

Board of Health Minutes

Two Rivers Public Health Department

<u>Present</u>	<u>Absent</u>	
X*		Dennis Reiter-Buffalo County Commissioner
X*		Sue Hunter – Buffalo County Citizen
X*		Dennis Rickertsen – Dawson County Commissioner
X*		Nicole Thorell –Dawson County Citizen
	X	Scot Grams – Franklin County Supervisor
	X	Mike Dallmann – Franklin County Citizen
	X	Glen Monter – Gosper County Supervisor
X*		Patty Bader – Gosper County Citizen
X*		Cindy Boehler – Harlan County Supervisor
X		Doris Brandon – Harlan County Citizen
X*		Wayne Anderson – Kearney County Supervisor
X*		Cody Krull – Kearney County Citizen
X*		Barb Malm – Phelps County Commissioner
X*		Tana Fye – Phelps County Citizen
X*		Dr. Brady Beecham – Physician
X*		Dr. Melissa Drain – Veterinarian
		Dentist -Vacant
	X	Cecelia Perales – Minority Representative
X*		Nicole Buettner – Midlevel Practitioner

Also present: Jeremy Eschliman* – Director TRPHD, Glenda Fraber*-Assistant Director TRPHD; Jesse Valenti*-Finance

Members of the public also present (in person and virtually)

Individuals attending virtually via Zoom (indicated by *): Melissa Drain arrived 6:05 and left 6:45, Dennis Rickertsen arrived 6:08, Cody Krull arrived 6:20.

CALL MEETING TO ORDER.

The Board of Health (BOH) meeting was called to order at 6:01 PM virtually (via Zoom) by Hunter. Hunter acknowledged the Nebraska Open Meeting Law was posted in the conference room with booklets available.

Meeting notices: Eschliman noted the special meeting notice publication has occurred in all possible newspapers of record within each county of the district, in addition to an agenda being continually current and available at the TRPHD offices and on the TRPHD website. Eschliman

advised official board meeting location as advertised was in F. Johnson building, however suggestion to minimize attendance in person due to COVID-19 and utilize virtual technology.

Roll call completed by Fraber, 11 members present at time of roll call. Note: Drain arrived at 6:05 and left at 6:45, Rickertsen arrived at 6:08PM, Krull arrived at 6:20.

MATERIAL AVAILABLE ELECTRONICALLY PRIOR TO THE MEETING & AVAILABLE AT THE MEETING

- Additions to packet 4.7.20
 - Washington Post Article 4.6.20
- Executive committee packet 4.4.20
 - Buffalo County letter and proposed dispatch 4.2.20
 - Covid-19-hippa-and-and-first-responders-508
 - Email to Shawn 4.3.20 RE_Letter and proposed dispatch
 - Executive committee meeting agenda 4.4.20
 - Executive committee meeting minutes 4.4.20
 - Letter re Information Sharing 4.04.2020
 - Letter to Eschliman
 - Letter to Mr. Shawn Eatherton 4.3.20
 - SP-20-007 COVID Tracking (002)
- 2020 BOH MEETING SCHEDULE revised 2.5.20
- 2020 NPHW Letter from BOHs
- April 7, 2020 BOH Agenda 4.6.20
- April 7, 2020 BOH Agenda
- BoH Meeting Minutes March 17, 2020
- ByLaws Updated 2-4-20
- Centennial Plaza Two Rivers lease draft
- COVID19 CASES NEBRASKA 3-28 TO 4-5-2020
- Dr. Robert Butz resignation 2.25.20
- Fye email Re_PCCP fund agreement legal counsel
- PCCF agreement
- Procurement Policy Update 4.6.20 1700
- Procurement Policy Update 4.6.20
- TRIMRS_Surge_Estimates
- TRPHD_Surge_Estimates
- Two Rivers Lease for Suite B 2020 full
- Two Rivers Lease for Suite B 2020 less large conference
- 3.12.20 Finance meeting packet
 - BOH February 2020 Financials
 - BOH January 2020 Financials
 - Finance Committee Meeting Agenda 3.12.20
 - Finance Committee Meeting Minutes 2.20.20
 - Finance Committee Meeting Minutes 3.12.20

APPROVAL OF AGENDA. Eschliman noted addition of virtual meeting option per Governor's Executive order dated 3.17.20. Updated on website, at both offices, sent out via press release contacts, etc. **Motion made by Brandon, seconded by Malm to approve agenda as presented. Roll call vote, 11 ayes. 1 abstain (Drain). Motion carried.**

Approval of Minutes from March 17, 2020 MEETING. Motion made by Boehler, second by Buettner to approve minutes from March 17, 2020 meeting. Roll call vote, 9 ayes, 2 abstain (Thorell, Fye). Motion carried.

Dr. Melissa Drain arrives at 6:05 and Dennis Rickertsen arrives 6:08 PM

DIRECTOR'S REPORT

Eschliman gave an update on COVID19 response. After having staff at the YRTC testing positive, Two Rivers in collaboration with DHHS, and the National Guard conducted testing at the YRTC over two days. Eschliman additionally discussed ongoing incident command including Unified Command with local emergency managers and health system administrators. TRPHD has more health systems than any of the other Public Health districts in the state. Typically Zoom meetings two times a week are utilized for Unified Command. At this time all non-essential tasks for TRPHD have been deferred so that all staff can work on the COVID19 response. Volunteers are being utilized to assist in answering phones in Holdrege (communications and finance centers), in addition to volunteers being utilized in the Kearney office (Emergency Operations Center, Disease Surveillance Branch). TRPHD is coordinating the National Guard providing enhanced testing in partnership with DHHS and NPHL at the Buffalo County Fairgrounds for targeted population of Law Enforcement, Emergency Responders, Health Care and Long term Care Health Care.

Old Business

No old business noted from the board

New Business

a. Recommendation to approve signing and promotion of SALBOH letter

Letter is found in the board packet. Discussion of whether to put all BOH members names on it if voted, and to reach out to those members that weren't present to see if they want their names on it.

Motion by Fye, second by Thorell to send out a letter with names of BOH members that voted aye in addition to adding absent members that concur. Roll call vote, 13 ayes, 1 abstain (Drain). Motion carried.

b. Recommendation to ratify executive committee actions (April 4, 2020)

Reviewed executive board meeting packet dated April 4, 2020, recommendation send letter regarding desire to protect Emergency Responders with PPE in addition to state statute disallowing sharing of information. Letter to be shared with BOH members in addition to each

County EMA, Attorney, Clerk, etc. in addition to allow continued access to TRPHD cache of supplies to fulfill emergency responders PPE needs in accordance with TRPHD emergency response plans (including TRIAGE) and protocols. **Motion by Thorell, second by Bader to ratify the executive committee actions on April 4, 2020. Roll call vote, 10 ayes, 4 abstain, (Reiter, Boehler, Fye, Drain). Motion carried.**

Dr. Melissa Drain departs at 6:45 (13 present)

c. Recommendation to approve revised procurement policy

Eschliman explained the expedited need to revise the procurement policy to align with state statute as additional equipment necessary for COVID19 would likely be acquired soon. Additionally new positions will be an additional Community Health Nurse, and an Administrative Assistant. TRPHD has hired an additional Community Health Worker on a month to month basis.

Motion by Krull, second by Malm to approve the revised procurement policy. **Roll call vote, 12 ayes, 0 nay, 1 abstain (Fye). Motion carried.**

d. Recommendation to approve January and February 2020 financial report

Valenti provided finance update. Finance committee members discussed financial reports, noting no concerns at this time.

Eschliman discussed current lease review for Kearney office location (11th Street) approved at last board meeting. Eschliman stated after review by Fye and discussions with owner, the property is being presented as a triple net (NNN) lease not a Gross plus (N) as previously discussed. Eschliman explained that it was first offered as a Gross plus Lease which is a lease plus utilities. It is now presented as a Triple Net Lease which includes the lease amount and a percentage of taxes, a percentage of utilities, and a percentage of common maintenance (snow removal, grass, etc.). Eschliman is in continuing discussions with Weisco, the property owner and will continue review with Finance Committee.

Motion made by Fye, second by Reiter to approve the January and February 2020 financial report. Roll call vote, 13 ayes, 0 nay, motion carried.

e. Appointment of Board Secretary (Executive Committee Member)

Hunter opened nominations for the Board Secretary position. Nicole Thorell volunteered to fill this position. No other nominations. Hunter closed nominations.

Motion made by Fye, second by Krull to accept Nicole Thorell as the Board Secretary. Roll call vote, 13 ayes, 0 nay. Motion carried.

f. Recommendation to approve lease for expanded Kearney Office location at 3715 29th Ave., Kearney, NE.

Eschliman discussed the need for more space with addition of staffing. Holdrege office is nearing capacity at the communications and finance center. Kearney office is current emergency operations center (incident command) with increasing number of people coming into the Kearney office. Also TRPHD has stepped up screening of everyone, including staff coming in and out of the office. Public access is currently limited. Everyone is screened for COVID19 symptoms, and travel history each time they enter the office(s). Door are maintained locked. Eschliman noted current owners of 3715 29th Ave, Kearney have allowed 2 week free access period to additional space at no cost. Expansion positioned as an addendum to the lease. Fye has looked at the addendum and stated no concerns.

Motion made by Anderson second by Thorell to approve lease for expanded Kearney Office location at 3715 29th Ave, Kearney, NE minus the large conference room, if additional space is needed approval by executive committee is appropriate. Roll call vote, 12 ayes, 0 nay, 1 abstain (Fye). Motion carried.

PUBLIC COMMENT

Board, Employee, and Public comment section

Multiple board members including, Nicole Thorell, Dennis Reiter, Tana Fye, and Sue Hunter all expressed appreciation of Two Rivers staff for their work during the COVID19 pandemic.

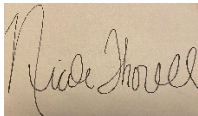
NEXT BOARD MEETING:

June 2, 2020 AT Two Rivers Public Health Department in Kearney office with virtual (ZOOM) option to be included on agenda.

ADJOURNMENT

The Two Rivers Public Health Department Board of Health meeting was called to adjourn by consensus at 8:10 PM by Hunter.

Respectfully submitted,



Nicole Thorell

Secretary (GF/JE)